

**VFPA  
Annual Meeting  
May 12, 2015  
Holliday Inn, Virginia Beach, VA**

The annual meeting was called to order by President Duckwitz a 11:15 hours.

**OPENING PRAYER – Lee Duckwitz**

Thinking of Fairfax County Technical Rescue Team that has been working in Nepal following an earthquake. They experienced a second earthquake while the team was there and they will be staying longer to provide further assistance.

**TREASURER'S REPORT**

Treasurer's report given by Ernie Little

Balance of **5/1/2015**.....\$31,808.27

Balance of **5/1/2014**.....\$28,983.45

Fulton Bank CD matures **12/6/2015**, balance is \$28625.85 and 2014 interest earned: \$144.21

Taxes have been filed for 2014.

**PRESENTATION OF GUESTS**

- *Guy Tomberline, ICC President* – Congratulated VFPA on another great conference and participation in the ICC. Spoke about May being Building Safety Month and the Governors proclamation and VFPA attendance to that. Final 2018 ICC Code Conference in Long Beach, CA and reminded everyone about the CDP Access for voting during the code change process. ICC Board voted to support the Boy Scouts of America to have a merit badge endorsed by ICC. Introduced a new ICC employee, Brian, Virginia Representative.

**1<sup>ST</sup> VICE PRESIDENT'S REPORT – George Hollingsworth**

- Reported on VFPA's commitment to provide quality training to the field of fire code enforcement.
- VFPA had participation in the following in 2014: VFSB, DHCD, Fire Service Board Code Committee, ICC Region 7, legislative representation, fire prevention code enforcement training and code update training for 2012 SFPC. Lee added that we have had members involved with the FEMA grant review process.

**SPECIAL REPORTS**

*President Duckwitz* – The trust agreement committee presented amendments to the Trust Agreement.

Amendment Proposal #1 (see attached)

**Motion:** From the floor

**Second:** From the floor

**Discussion:** No further discussion.

**Vote:** Passed by majority.

Amendment Proposal #2 (see attached)

**Motion:** From the floor

**Second:** From the floor

**Discussion:** No further discussion.

**Vote:** Passed by majority.

Amendment Proposal #3 (see attached)

**Motion:** From the floor

**Second:** From the floor

**Discussion:** No further discussion.

**Vote:** Passed by majority.

#### **PRESENTATION OF AWARDS**

- Lee Duckwitz presented John McCormick with Life Membership with a vote passed by majority of the current membership present.
- Lee Duckwitz presented a resolution to Russ Chandler for his dedicated support to the Department of Fire Programs, VFPA, and fire prevention. Robby Dawson, Ernie Little, Robin Preece, Daniel Rakes, Bobby Bailey, and Ed Altizer spoke about the impact that Russ had through his career. President Duckwitz read and presented the resolution.

#### **NEW BUSINESS**

##### **Elections**

The nomination committee consisting of Chairman Ed Altizer, and members Robby Dawson and Robin Preece reported their recommendations for the slate of officers and directors for 2015-2016.

The slate of officers and directors proposed was:

President – George Hollingsworth

First Vice President – Elaine Gall

Second Vice President – Duane Perry

Treasurer – Ernie Little

Secretary – Jeremy Luttrell

Director at large – Randy Pearce

Director at large – Travis Wright

Robby Dawson, as Chairman of the Committee asked for any nominations from the floor for each office. With there being no nominations from the floor for any of the offices a motion was made from the floor with a second from the floor to accept the proposed slate of officers by affirmation and to close the nominations. Motion passed.

The 2015-16, elected officers were sworn in by: Guy Tomberline of ICC.

### **PRESENTATIONS AND AWARDS**

George Hollingsworth read and presented Lee Duckwitz with a resolution signed by Melvin Carter for his service as President of VFPA.

Jeff Flippo, representing the Virginia Fire Fighters Association pledged their support for VFPA and the continued efforts in the legislative issues faced by the fire service community.

### **ANNOUNCEMENTS**

The next annual meeting will be May , 2016 at a site to be determined. Members are to watch their email for more information.

Meeting adjourned at 12:30 hours.

# **2015 VFPA Annual Meeting**

## **Proposed Trust Agreement Amendments**

### **Amendment Proposal #1**

**Article and Title:** *Article 8, Section 8.1 (L). Events/Special Functions Committee*

**Currently Reads As:**

*The Events/Special Functions Committee under the direction of one of the Two Directors-at-Large will be responsible for the procurement, collection, or and purchasing of items that will be used as door prizes and give-aways at conferences and seminars presented by the Association. **The committee will be funded with \$2,000 annually to enable it to acquire such items.** Whenever possible, the committee should work to acquire items through donations or contributions. Other tasks and duties may be assigned to this committee as necessary.*

**Proposed Amendment:**

Delete "*The committee will be funded with \$2,000 annually to enable it to acquire such items.*"

**Rationale:**

*This amendment is intended to update the trust agreement to be consistent with the past two years' experience and budget committee recommendations since no other committee has pre-approved expense limits.*

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### **Amendment Proposal #2**

**Article and Title:** *Article 6, Section 6.3 Vote by Trustees*

**Currently Reads As:**

*The Board of Trustees will make decisions by majority vote when a quorum of Trustees is present. **Nine Trustees constitutes a quorum.** The Association will not be bound by any contractor agreement, written or oral, unless such agreement has been approved at an annual or special meeting of the membership or by a recorded vote of the Board of Trustees.*

**Proposed Amendment:**

Delete "*Nine Trustees constitutes a quorum.*" and Insert "*Fifty percent of the current Trustees shall constitute a quorum.*"

**Rationale:**

*To allow for a simple majority of the current Trustees to constitute a quorum.*

## **2015 VFPA Annual Meeting**

### Proposed Trust Agreement Amendments

#### **Amendment Proposal #3**

**Article and Title:** *Article 8, Section 8.1 (B) The Finance and Auditing Committee*

#### **Currently Reads As:**

The Finance and Auditing Committee will consist of **three** persons who will be appointed on the first day of the annual meeting for a term of one year. The Finance and Auditing Committee will:

- a. Oversee the Audit of the Association's books, as submitted by the Secretary or Treasurer, during each annual meeting;
- b. Prepare and sign a written report of the audit to the President that will be made a matter of record.

#### **Proposed Amendment:**

Delete "three" and Insert "a minimum of three to a maximum of five"

Add Subsection "c. Develop and submit to the Board of Directors for adoption, a proposed annual budget for the association's operations. The proposed budget shall be submitted no later than October 1<sup>st</sup> of the year prior to the new budget year."

#### **Rationale:**

The current bylaws do not require a budget to be prepared nor identify the responsibility for development of such. It seems prudent that since this committee is charged with auditing the association's books that it should also be responsible for development of the budget document.