

Minutes
VFPA Board of Directors Meeting
September 5, 2013

Board Meeting called to order by President Duckwitz at 1000 hours with a moment of silence for forest fire firefighters. Meeting held at the VFDP Office in Glenn Allen.

Present:

Special Guest: Billy Shelton present latest VFIRS stats.

Ed Altizer: September 23, 2013 Final Public Hearing for codes. discussed code change public hearing at va housing center; more discussion on sprinkler exception for not having enough water for NFPA 13D systems when they meet the need for domestic water supply

Night club definition and restaurants will be discussed at public hearing also.

NFPA review committees are still needing participants to assist and will pay a portion of the cost to help.

Glenn Dean spoke about code change training. Need for participation in helping with that.

President's Report (Lee Duckwitz):

- Lee received emails regarding the conference registration fees. In December Lee and Ernie will get together to put together a VFPA budget for 2014 calendar year. Will invite multiple people to have input to help with understanding of organizations expenses. This will help educate all members.
- Lee reviewed NFPA 1730 and felt that it was a little generic. Robby advised that it was written for a fire prevention organization and not necessarily intended for a Fire Department Prevention Division.
- Lee, George, and Robby met with secretary Decker on retirement benefits for firefighters and line of duty benefits. Firefighter memorial fund is still short on funds. Got to see site of memorial. Robby mentioned that Secretary Decker could be replaced by new Governor but will have to wait and see. Decker would like to remain in position.
- Spoke with Pamela buz Kirk attorney
- At va beach we had a printer problem but that the board approved replacement of but we are still fine with what we have.
- Lee handed out maps for the area representatives. Lee would like area reps to make email contact to the members in there areas.
- Registrations are short for Roanoke conference. Hoping to have a lot of late takers. We have 39 registered to date. Robby has another email announcement blast for last call for attendees.
- Board will meet Sunday evening in Roanoke at 1700 hours

Robby Dawson: Fire board issues are what benefit does the Pro Board have to our individual organizations for fire inspectors. Have talked to approximately eight vendor possibilities but none are committed to Roanoke because of short notice. Will be talking to them about the 2014 Spring Conference at Virginia Beach.

- Robby has been talking to George wagner to set up a booth to promote VFPA at the AFSA Virginia Chapter to promote the organization.

George Hollingsworth: review of IFSTA fire inspector book has been completed and will be going to publish. Will include interactive CD for additional educational materials.

- Kitchen hood problems and the continual use of older dry chemical systems.
- By-law changes were originally planned to be presented at Roanoke but have been advised by attorney to wait. Working on wording for dealing with resignations and members holding multiple positions or offices. Committee feels that they should review the by-laws on an annual basis. Lee asked for a change in the by-laws regarding Roberts Rules of Order such as email and teleconference meetings and votes versus meeting face to face.

Ernie Little Treasurers Report: merchandise trailer now has tags on it. Will be testing the BB&T credit card system and hopes to eliminate the Intuit system. Cvent bill will be due soon. Will be talking to accountant about tax return and ways to save money on filing process. Need to get a payment confirmation screen on Cvent after paying. Lee asked about board members registering.

OLD BUSINESS:

- Discussion of door prizes and using VFPA merchandise and having a grand prize drawing on the final day. Currently we have not been spending over \$600 on door prize items.

Motion: Dave Diamantes, to have merchandise committee to be authorized to establish an awards system to feature certificates for VFPA merchandise as well as purchasing quality door prizes not to exceed \$1000 per conference.

Second: Steve Phillips

Discussion:None

Vote: Passed with a voice vote

NEW BUSINESS:

- Ernie asked about how much change is need to have on hand for Roanoke conference. Suggestion to get \$100 for change.

Motion: To reimburse George for a \$50 donation to the ICC Region 7 to assist state of new jersey for putting on the conference in Atlantic City.

Second: Ernie Little

Discussion: None

Vote: Passed with a voice vote

COMMITTEE REPORTS:

Training Committee: Everything is ready to go. Jim wants to know how the social will be handled at Roanoke (tickets at bar or what). Merchandise and scan setup: will it be in hallway or in back of room. Jim needs to know which board members will be attending.

Merchandise Committee: Lee advised that Duane would like to purchase some plastic bins in Roanoke to store the merchandise. Lee is donating a jack and lug wrench for the merchandise trailer.

Code Review Committee: Region 7 code review meeting in Hagerstown, Md.

Meeting adjourned at _____ hours. The next meeting will be a face-to-face meeting will be September 5th at the State Fire Marshal's Office in Glenn Allen at 10:00 am.

Immediate Past President/Fire Service Board Report September 2013

- At late check there were 38 registered, with one of those being for Monday only.
- I have gotten a number of calls from vendors for the Fall conference, however none are able to commit. The notice went out too late for the Roanoke event this year, but three so far have verbally committed to the May Conference in Virginia Beach.
- I intend to meet with Ernie, Jeremy and whoever may be interested to work on the Cvent website to transition the event management portion to them. This will happen at the conference in Roanoke.
- The Fire Services Board meeting last month was held in conjunction with the VSFA Conference. Several topics were discussed related to Pro-Board Certification for specific programs. More discussion on that issue is on the horizon. One question I will be looking for some input on in future Board Meetings is "What benefit is it to our individual departments is there for Pro-Board Certified NFPA 1031 classes?"
- The FSB/BHCD combined public hearing on the code adoption will be held September 23. Anyone can comment to the combined group on pending code changes. There will be no decisions made at that meeting.
- The FSB voted to fund two people to attend the ICC hearings in Atlantic City. Ed Altizer and I will be going for the hearing portions only.

Respectfully Submitted

Robby Dawson

9/3/13